



Tulsa Bible Church Children's Ministry Director

Position: Children's Director

Summary: The Children's Director is an existing position at Tulsa Bible Church, providing vision and leadership for children, ages birth-6th grade, and emphasizing a thriving weekend experience for TBC Kids. This priority staff position supervises a volunteer nursery coordinator as well as Sunday kid's classes (9am) and children's church (10:30am). Requirements include leading and training TBC's largest volunteer team of 60+ volunteers; implementing safety policies and procedures; overseeing kid's curriculum for effective discipleship; creating family events to compliment TBC's vision.

Tulsa Bible Church has a passion for families and a renewed vision to provide resources and community to our growing church family.

Classification: Exempt, Salary Position
Primary office at the church with flexibility for meetings in Tulsa area

Reporting to: Senior Pastor

Principle Duties Related to Children's Ministry

- Direct Nursery and Children's Ministry including discipleship, volunteer schedules, safety policies, classroom needs, calendar events, ministry budget, and leadership/volunteer training
- Equip and train volunteers using comprehensive discipleship curricula
- Organize fun family events and outreach to foster relationships and reach Tulsa with the Gospel
- Provide counsel for parents and lead volunteers with confidence

Principle Duties Related to Church Staff

- Contribute to strong staff team with meaningful engagement, decision making, and culture-building
- Collaborate with pastoral staff as effective and efficient team player able to work across ministry lines
- Coordinate church-wide events, special services, and regular church activities, especially focusing on TBC's children and young families
- Assist staff with visitor follow up and assimilation of new families

Other Expectations:

The Children's Director is vital position at TBC. We are looking for a key leader on the pastoral staff and at least a 5-year commitment in order to build and sustain a vibrant children's program; Humble follower of Christ with a passion for bringing people to the Lord through children's ministries; Previous experience on church staff preferred; Gifted in administration second only to love for children. Capable of leading TBC's largest volunteer team, coordinate effective ministry teams, and strategically build a fun, Gospel-centered children's ministry.